

Estate /M-91/Volume 2 /2020

13th October 2020

Sub: Allotment of House No Sanskriti Flat No.302 to Jr. Assistant, Mr. Avnish Singh

- This is with reference to your request letter for the house allotment; you have been allotted House Sanskriti Flat No.302 in the Campus.
- The allotment has been made as per "MDI HR Policy & Service Rule 2009" (revised) of allotment of the Institute with following terms & conditions:-
 - (a) You will forgo the entire House Rent Allowance admissible to you. In addition, you will pay license fee of Rs 470/- per month.
 - (b) The recovery of House Rent Allowance and license fee in respect of the flat will be effective from the day you occupy the flat. The license fee will be recovered from your monthly salary.
 - (c) Charges for consumption of water and electricity will be payable by you at the rate(s) prescribed by the Institute from time to time.
- It may however be noted that the above accommodation is allotted to you on the specific
 understanding that in case the Institute needs the above accommodation for its use in
 future, you shall vacate the said premises within a reasonable time (say 10 days).
- The Performa of undertaking is enclosed which may please be signed and returned to the Estate Department at the earliest.
- Please take over possession of the above flat by 23th October 2020 from the Estate Office.
 A list of fitting and fixtures may be jointly checked and duly signed at the time taking over of flat.

Jr. Assistant

Mr. Avnish Singh

Yours faithfully,

MANAGEMENT DEVELOPMENT INSTITUTE **GURGAON**

MDI/Estate/Elec/F-27/08

11 Aug 2024

NAME

: Shri Avnish Singh

EMP.CODE

: 592

FLAT NO

: 302 (Sanskriti)

MONTHS OF

: Aug 2024 (1 July to 31 July 24)

METER READING-

PRESENT

:21080

PAST

: 20724

TOTAL UNITS : 356

Category	Unit Details	Consumed Unit	Rates	Amounts
Category-I	0-50 Units per month		Rs.2.64/units	
	51-100 Units per month		Rs.3.14/units	
Category-II	0-150 Units per month	150	Rs.3.14/units	471
	151-250 Units per month	100	Rs.5.89/units	589
	251-500 Units per month	106	Rs.6.94/units	735.64
	501-800 Units per month		Rs.7.74/units	
Category-III	801 & above Units		Rs.7.74/units	
	Total Rs.			1796
	Meter rent Rs.			20.00
	Total Amounts of Rs.			1,816
Rs. One Thou	sand eight hundred sixteen only			

Manual 12 8 24



MDI/ADMIN/F-60/2024

8th August, 2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. Avnish Singh, Sr. Accounts Assistant (Employee code 592) has been working with Management Development Institute Gurgaon since 21-01-2019.

As per official records, he stays at the below-mentioned address along with his family:

Present Address:

Flat No. 302, Sanskriti Building

Management Development Institute Gurgaon Campus,

Mehrauli Road, Sukhrali,

Gurugram (HR)- 122001

Family Details:

Spouse Name:

Mrs. Arpana Kumari

Daughter's Name:

Ms. Arika Singh

This certificate is being issued to Mr. Avnish Singh as an Address Proof upon his request.

(Arun Kumar Singh) Chief Administrative Officer

Arun Kumar Singh
Chief Administrative Officer
Management Development Institute
Mehrauli Road, Sukhrali
Gurgaon – 122007, India





भारतीय विशिष्ट पहचान प्राधिकरण UNIQUE IDENTIFICATION AUTHORITY OF INDIA

पता:

आत्मज: जनार्वन प्रसाद सिंह, हाउस न-25, रामकृष्ण पथ, नॉर्थ श्रीकृष्णापुरी, फुलवारी, पटना, विहार - 800013

Address:

S/O: Janardan Prasad Singh, House no-25, Ramkrishna Path, North Srikrishnapuri, Phulwari, Patha, Bihar - 800013

5299 6590 6148

Aadhaar-Aam Admi ka Adhikar